

Notes: When operate on Keypad, please don't press key too quickly, press each key one by one to ensure each key is really pressed down.

For the programming **video**, check below link, any question just send email to:
947243303@QQ.com or be.seen@hotmail.com , Support you for ever.

<https://www.youtube.com/watch?v=YKO8oso9tOI>

and

<https://youtu.be/ODBLBRLccIE>

Chapter 1: How to add Card/Fob user?

To add user: Just swipe the “**manager add card**”, then swipe common user card or fob continuously, after that, swipe the **manager add card** again.

Notice: An employee possibly lost card or don't work for you in future, if you want to remove his/her card access privilege, please write down the user ID, with “manager add card” to add, the user ID is begin from 1, then 2,3... for example:

Add first card, the user ID is 1, assign to Peter

Add 2nd card, the user ID is 2, assign to Mary

Add 3rd card, the user ID is 3, assign to Jerry

....

Chapter 1A: How to Delete Card user?

To delete user: Just swipe the delete manager card, then swipe common user card or fob continuously, after that, swipe the delete manager card again.

If you don't have the card/fob, Need to know the person's user ID.

For example, delete above enrolled card Person: Mary, user ID is: 2

Press: * until the LED flash, then press: 999999 #

press 22 (to delete user passowrd)

press 2 # (2 here is user ID)

press * * to quit

Chapter 2: How to add PIN user?

User ID is 1~20,000, If you also enroll card/fob user, suggest that for PIN user, the user ID is beginning from 100.

ensure each user ID is unique for different person .

Possibly you need to delete PIN user in future if the person leave company, please record/write each person's USER ID, it's needed for deleting PIN user.

For example, I have totally 200 users.

Person: John, user ID 100, Password: 345829 to open door

...

Person: Jack, User ID: 105, password 4527 to open door

To program John, steps as below:

Press: * until the LED flash, then press: 999999 #

press 11 (to add user password)

press 100 # (100 here is user ID)

Press 345829 #

press * * to quit(LED is always ON ,means quit programming mode successfully.

Now press 345829 then #, can open lock.

To program Jack, steps as below:

Press: * until the LED flash, then press: 999999 #

press 11 (to add user password)

press 105 # (105 here is user ID)

Press 4527 #

press * * to quit

Now press 4527 then #, can open lock

Chapter 3: How to Delete PIN user?

Need to know the person's user ID.

For example, delete above enrolled PIN Person: John, user ID 100

Press: * until the LED flash, then press: 999999 #

press 22 (to delete user password)

press 100 # (100 here is user ID)

press * * to quit

Chapter 4: How to Delete all users?

Press: * until the LED flash, then press: 999999 #

press: 20

then press: 0000 #

press * * to quit