Quick Program guide For Wand Reader-Z

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- ♦ Can do WhatsAPP video Call, tell us your whatsAPP number.

We bring value to a lot projects during the past 20 years, also save a lot cost for many customers. If any problem, please don't return directly, that will bring big loss to me. I do support with my heart, Contact me for solution.

Any question is good question, we have over 20 years experience, Our support is for ever.

CREATE SECURITY FOR YOU

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1. How to Install Software

1.1 Can have a quick check for below video:

https://vimeo.com/812339705/7b2af119bf

1.2 Install Software

On the support page:

https://beseencontrol.com/s-guard.html

Go to **chapter 2.1** to download and install the software.

OR follow below to install: Download the **English** software from: <u>https://beseencontrol.com/hpatrol/setup(Eng_2204).zip</u>

Firstly right click mouse on it, EXTRACT to a new folder, then

run the setup file.

2. How to Log In Software

🎁 Log			×			
User:	Admin		~			
Password:	<u> </u>					
	ок	Exit				
				.d		
Press OK dire	ectly	to e	nte	r so	oftwa	are
Can set pass	word	late	r in	sc	ftwa	are

Can change password(Optional)

🎁 Guard Tou	ir System		
Basic Setup	Data Operator	System Set About	
Read Data	Record List Summ	Paramters Initialize Change Password	To change password
		Backup Database Restore Database	

Change Password			
User:	Admin	- /	
New Password:	•••••		
Re-enter Password:	•••••	1	
-	Save	Exit	
Set your own	1	rd and S	

3. Quick Trial to Download/Check Patrol Records

Connect usb cable from patrol wand reader to your computer. In the software,

follow below:

sic Setup Data Operator	mary report De	About				
	Read Dat	load Data 发 Delete	🔊 calc 🖳 csv s "Download I	Print Preview	Checkpoint	Event
	M	ake sure U	SB cable is	connected	l from wand	reader

Follow below to check the downloaded history patrol record:

🎁 Guard Tour System								
Basic Setup Data Opera	ator <u>S</u> ystem Set About							
Read Data Record List	ummary report Detailed report	Quit						
1	Record List		Data Que	rv				
	🔍 Data Query 💐 Excel 🗐 (CSV 🖨 Print Preview 🚮 Chart	statistics 👖 Exit					
	Filter By		_		So	rt By		
	Data/Time: 2020/05/01 00	:00 🗘 2020/05/11 02:21	ReaderNu	m: 🔍	1:	Patrol Time	~	A
	Checkpoint	Person:	V Event:	V	2:	ReaderNum	~	A
	NO. ReaderNum	Patrol Tige	Person	Checkpoint	Event	_		
1		2. select start	and end	date time				
	2	. Dereet beart	und ond	date time				
and the second second								

After some trial, you want to begin from Fresh, can do initialize in software:

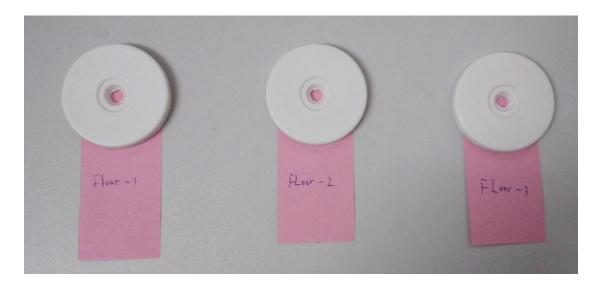
🎁 Guard Tour		
	Data Operato	System Set About
Read Data Re	ecord List Summ	Paramters Initialize Change Password Backup Database Restore Database
		Initialize
		Select Checkpoint Route Person Plan Event Record List ReaderNum Plan Test Cancel
	Prompt	
	?	Confirm Initialize all the information in the software?

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4. Register Check Point Button in Software

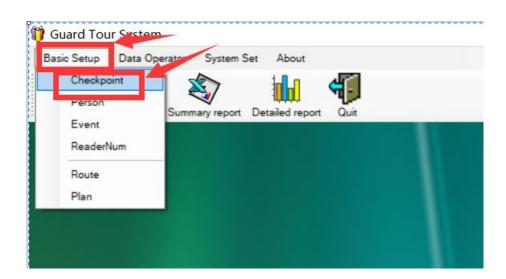
4.1 What is Check Point

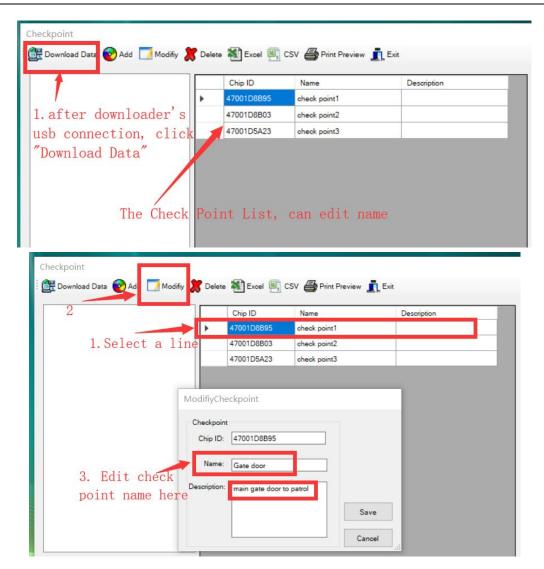
The Check point button picture is as below, it represent the **different location**, after enroll, install to it's **associated** location.



Note: Before the official register, please do a success download in the software(check above chapter), **Label** your check point button such as 1,2,3,... then Use the patrol wand Read check point by sequence.

4.2 The process of Enroll Check point





5. Register Person/Guard man Button(Optional)

Enroll the person(Guard man) button(In most cases, can ignore this step, only when you have multiple guard man and they will share to use the same patrol wand)

Person button picture is as below, it represent the different guard man.



then for example when john go to patrol, using the wand read his own person button firstly, then **bring the wand**

reader(NOT bring the Blue tag to read) with him and go out to read different location check point(read by the wand reader, not by the person button), the system will know these patrol records below to John.

If it's peter's turn do patrol job, Peter uses the wand read his own person button firstly, then **bring the wand with him** and go out to read other check point(read by the

wand reader, not by person tag button), the system

will know these patrol records below to Peter.

Label your **person button** such as 1,2,... then Use the patrol wand to Read by

sequence. For example, 1 is for John, 2 is for Peter

Checkpoint			F	
Person	Summary report	Detailed report	Quit	
Event				
Reader <u>N</u> um				
Route				
Plan				

Person	Delet	e 🕷 Excel 🖳	CSV 🎒 Print Preview 🧘	Exit
		Chip ID	Name	Description
	•	47001D8B2J	person1	
		47001D8Bk8	person2	
Click "Download Data"		/		

			Chip ID	Name	Description
		۲.	47001D8B2J	person1	
1.			47001D8Bk8	person2	
_		_			
r	ModifiyPerson	1			
	Person				
		7001D8	B2J		
	Name: Jo	hn			
	Description: Fo	or Watch	Man John		
3.				Save	

6. Set Patrol Route

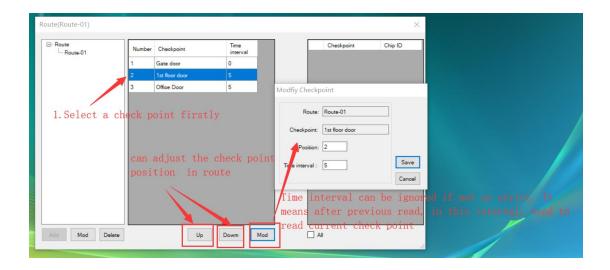
Route is the patrol path, the guard man need to patrol each check point/location on the route as a complete patrol job round.

Guard Tour System
Basic Setup Data Operator System Set About
Checkpon
Person 1444 Quit
Event
ReaderNum
Route
Plan

- Route	Number Checkpoint	Time		Checkpoint	Chip ID
route-01		interval		Gate door	47001D8B9
				1st floor door	47001D8B0
				Office Door	47001D5A2
	Add Route		~~		
	Route				
	Name: Route-01				
	Save	Cancel	>>		
add route		li,			
input route a	name				
then Save					
1					
1					

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- Route		Number C	heckpoint	Time		_	Checkpoint	Chip ID
Route	e-01			interval			Gate door	47001D8B95
						\square	1st floor door	47001D8B03
				l l		\checkmark	Office Door	47001D5A23
1. 5616	ect the :	Idute	3.	Add to t	e rout	2.	.Select al f the chec	and the second
Add	Mod Delete	•	Up	Dowm Mod		IA D		



7. Create the Patrol Plan

Basic Setup Dat	a Operator System	m Set About			
Checkpoint Person	Summary repo	rt Detailed repo	rt Quit		
Event ReaderNum					
Route Plan	-				

✓ Mon ✓ Tue Route Start End Parol Fix time Imme ✓ Wed ✓ Thu	Mon Tue	Wed Thu
Fri 🗹 Sat		
Sun		
Route-01 Select the Patrol Route		
tart Time: 00:00		
End Time: 23:00 The patrol man job begin time and	d end t	ime
En and notical model 50 minut		
PatrolTime: 50 - For one round patrol, need 50 minut	S	
RestTime: 10 🔶 rest 10 minutes to begin next roun	nd rout	e patr
This normally not checked		
Time error Patrol by order the route if		
Patrol by order natrol by order in the route if		

Select Week	-	.								
Mon 🗹 Tue	Route	Start	End	Patrol by	Fix time	Time Error	Mon	Tue	Wed	Thu ^
🗹 Wed 🗹 Thu	Route-01	08:00	08:50			0	\checkmark	\checkmark	\checkmark	\checkmark
🗹 Fri 🗹 Sat	Route-01	09:00	09:50			0		\square		\checkmark
Sun	Route-01	10:00	10:50			0				\checkmark
Route: Route-01 V	Route-01	11:00	11:50			0		\checkmark		
Constanting of the second s	Route-01	12:00	12:50			0	\checkmark	\checkmark	\checkmark	
Start Time: 00:00	Route-01	13:00	13:50			0	\checkmark	\checkmark	\checkmark	\square
End Time: 23:00	Route-01	14:00	14:50			0		\checkmark	\checkmark	\square
Patrol Time: 50	Route-01	15:00	15:50			0			\checkmark	
Patrol lime.	Route-01	16:00	16:50			0		\checkmark	\square	
Rest Time: 10	Route-01	17:00	17:50			0	\checkmark	\checkmark	\checkmark	\square
Fix time	Route-01	18:00	18:50			0				
-	Route-01	19:00	19:50			0		\checkmark	\square	
Time error	Route-01	20:00	20:50			0				
Patrol by order	Route-01	21:00	21:50			0		\square	\square	\square
	Route-01	22:00	22:50			0				

Now you **can ask your guard man** to do the patrol job, ask them to do patrol **according to your working time policy**.

After some days, you can download the raw patrol records and generate report.

8. How to analyze the patrol records Data

Step 1: Firstly download the raw data:

🎁 Guard Tou	ur System						
Basic Setup	Data Operator System Set	About					
Read Data	Record List Summary report D	etailed report Quit					
/	Read Data			100			
		lete 🐮 Excel 🗐 CSV 🚝 ReaderNum		Exit	-	Chip ID	_
	NO. Patrol Time	Readervum	Person	Checkpoint	Event	Chip ID	
in the second							

You can also check the history raw record:

Basic Setup Data Operator System Set	About				
Read Data Record List Summary report De	etailed report Quit				
Record List	CSV 🖨 Print Preview 🛍 Cha	art statistics 🛱 Exit			
Fill By Data/Time: 2021/01/01 0 Checkpoint		ReaderNum:	~	Sont By 1: Patrol Time V A 2: ReaderNum V A	
NC. ReaderNum	Patro Time	Person Cheokp	oint Ever	nt	
	2. set the c	late time range	e to check	the history r	ecord

Step 2: Now analysis the data, so that can check the guard man's job.

Read Data Record List Summary report Detailed report Plan report	Record List Summary report Detailed report	Basic Setup	Data Operator	System Se	t About		
Plan report	Plan report	Read Data F	Record Lis Summary r	t eport	etailed report	Quit	
			Plan repor	t d			

As below, set date range, press start, after finished, press Exit.

	lan report
	Data Start Data: 2020/01/01 Transformed End Data: 2020/01/27
/	Start Exit
et the	date range

sic Setup	Data Operator	System Set About		
ad Data F	Read Data Record Lis Summary r	etailed report	t Quit	
	Detailed re	port		
	Plan repor			

Filter By	2020/01/01 00:00	2020/01/2	27 19:23	Route:	Tect (ime range Sort By 1: Date/Tim	e v A	
Checkpoin	it:	V Perso	n:	Status:		~	2: Route	~ A	
Route	Plan Date	Plan Time	Checkpoint	ReaderNum	Person	Event	Patrol Time	Status	
Route-01	2020/01/01	00:00-00:50	Gate door					Not yet arrived	
Route-01	2020/01/01	00:00-00:50	1st floor door					Not yet arrived	
Route-01	2020/01/01	00:00-00:50	Office Door					Not yet arrived	1
Route-01	2020/01/01	01:00-01:50	Gate door					Not yet arrived	Т
Route-01	2020/01/01	01:00-01:50	1st floor door					Not yet arrived	1
Route-01	2020/01/01	01:00-01:50	Office Door					Not yet arrived	1
Route-01	2020/01/01	02:00-02:50	Gate door					Not yet arrived	1
Route-01	2020/01/01	02:00-02:50	1st floor door					Not yet arrived	1
Route-01	2020/01/01	02:00-02:50	Office Door					Not yet arrived	-1

9. Customer FAQ(Frequent Asked Questions)

9.1: When try to download data, have **Error1 or Error 2**.

Answer: 1)Make sure you installed the **latest** software, check above chapter 1.2.

2) At the wand reader side, make sure the usb is really inserted in, can plug out and plut in again with a little more strength. then try download.

3) Computer side, try different usb port and try download again.

or check this video:

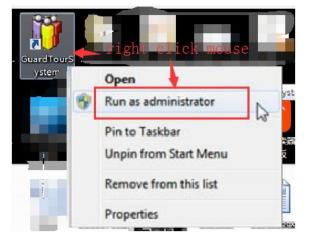
https://vimeo.com/704922959/273055966e

9.2: When download records, The Record time is not correct.

Answer: Need to do a first pilot success download, then correct time will be sync the same time with your computer, then do new patrol and download again, all records time will be correct.

9.3: When run the software, Have error "Operation must use an updateable Query".

Answer: Please run the software as Admin role, check below picture:



9.4: The software Can't Install or Not install well.

Answer: download from <u>HERE</u>. Then extract it to a new folder, run file: Patrol.exe directly.

9.5: After download, Can't find the latest patrol records

Answer: after download records, please close that download window.

Then press "Record List", follow below picture:

Basic Setup Data Op	erator <u>S</u> ystem Set About					
Read Dat Record List	Summary report Detailed report	Quit				
•	Paccard List 3 Q Data Query X Excel Q Filter By Data ime: 2021/12/01 00: Checkpoint 2	00	rt statistics 👖 Exit		Sort By 1: Patrol Time 2: ReaderNum	× A × A
	NO. ReaderNum	Patrol Time	Person	Checkpoint E	Event	

9.6: For any other questions

Answer:The best way is contact us live support, with our rich experience, several minutes solve problem

Support Method:

- ♦ email: be.seen@hotmail.com
- skype: pablochen.1996
- ♦ Can do WhatsAPP video call, tell us your whatsAPP number.