[Quick Program guide]

Support Method:

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- ♦ Can do WhatsAPP video Call, tell us your whatsAPP number.

We bring value to a lot projects during the past 20 years, also save a lot cost for many customers. If any problem, please don't return directly, that will bring big loss to me. I do support with my heart, Contact me for solution.

Any question is good question, we have over 20 years experience, Our support is for ever.

CREATE SECURITY FOR YOU

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1. How to Install USB Driver and Software

Can have a quick check for below video:

https://vimeo.com/814196859/29d78fbe14

1.1 Install USB Driver Firstly

On the support page (https://beseencontrol.com/htpatrol.html)

Go to **chapter 2.2.1** to download and install USB driver.

OR follow below to install: Download/install USB driver from:

https://www.silabs.com/documents/public/software/CP210x_Windows_Drivers.zip

Firstly EXTRACT it to a new folder(Find downloead zip file, right click mouse

on it and extract all)

The Related guide Video :

https://vimeo.com/813259707/60ac385426

Enter that new folder:

a. If your computer is **64 bit** system, install: **CP210xVCPInstaller_x64.exe (normally** install this)

b. If your computer is **32 bit** system, install: CP210xVCPInstaller_x86.exe

1.2 Install Software

On the support page (https://beseencontrol.com/htpatrol.html)

Go to **chapter 2.2.2** to download and install the software.

OR follow below to install: Download the **English** software from:

https://beseencontrol.com/hpatrol/setup(EngT).zip

Firstly right click mouse on it, EXTRACT to a new folder, then run the setup file.

2. How to Log In Software

🎁 Log			×			
User:	Admin		~			
Password:	<u> </u>					
	ок	Exit				
				.d		
Press OK dire	ectly	to e	nte	r so	oftwa	are
Can set pass	word	late	r in	sc	ftwa	are

Can change password(Optional)

🎁 Guard Tou	ir System		
Basic Setup	Data Operator	System Set About	
Read Data	Record List Summ	Paramters Initialize Change Password	To change password
		Backup Database Restore Database	

Change Password			
User:	Admin	- /	
New Password:	•••••		
Re-enter Password:	•••••	1	
-	Save	Exit	
Set your own	1	rd and S	

3. Quick trial to download/Check Patrol Records

Insert the patrol wand into downloader base, then **connect** usb cable from downloader base to your computer. In the software, follow below:

🎁 Guard Tour System					
Basic Setup Data Operator	System Set About				
🔇 🕄 💐	🗞 📊 🔇				
Read Data Record List Summa Press "Read I		Quit			
	Read Data	Delete 🖏 CALC 🗐 CSV 🚑	Print Preview	Exit	
		Press "Download Data e USB cable is co mputer		Checkpoint	Event reader

After some trial, you want to begin from Fresh, can do initialize in software:

🎁 Guard Tour	System	
Basic Setup	Data Operato	System Set About
	I) 2	Paramters
1	cord List Summ	Initialize
Theorem and the		Change Password
		Backup Database
		Restore Database
		And the second

Security Expert for over 20 years;; email:	<u>be.seen@hotmai</u>	I.com; skype: pablochen.1996
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	Initialize		4	
	Select Checkpoint Person Event ReaderNum	 ✓ Route ✓ Plan ✓ Record List ✓ Plan Test 	All OK Cancel	
Prompt	Confirm Initialize all	the information ir	×	
3		是(Y)	否(N)	

4. How Delete records in the Patrol Wand Reader

For the touch guard tour product , the delete is **NOT from software**, it's below way:

1.Firstly download record in the software and make sure it's download success(check the below **part 2**)

2. When you plug the wand out and read any new check point, all old records will be deleted automatically from the wand hardware.

Part 2:

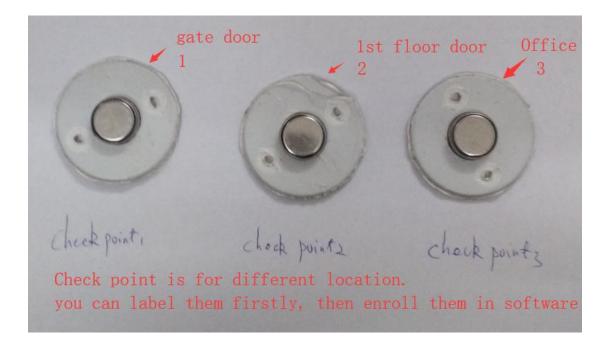
for a download complete, you can check records in the software, make sure all records are downloaded successfully. If not download success, please download again. **Please don't read any button before** the success download. the steps are as below:

Basic Setup Data Operator System Set About Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data Image: Setup Data </th <th></th> <th></th> <th></th> <th></th>				
Record List C Data Query Excel CSV Print Preview L Char Iter By Data/Time 2019/04/01 00:00 Person: Checkpoint Person: QUETY and check data	rt statistice 💼 Exit		Sort By 1: Patrol Time A 2: ReaderNum A	
NO. ReaderNum Patrol Time	Person (Checkpoint En	rent	

5. Register Check Point Button in Software

5.1 What is Check Point

The Check point button picture is as below, it represent the **different location**, after enroll, install to it's **associated** location.



Note: Before the official register, please do a success download in the

software(check above chapter), **Label** your check point button such as 1,2,3,... then Use the patrol wand Read check point by sequence.

5.2 The process of Enroll Check point

Guard Tour Basic Setup Checkpoin Person Event ReaderNu	Data Operato	System Set	About	Quit	
Route Plan					
eckpoint					
Download Data 📀 Add	🗾 Modifiy 🐰 Dele	te 🐒 Excel 🗐	CSV 🖨 Print Previ	ew 👖 Exit	
1		Chip ID	Name	Description	
Ct 1 1	1 2	47001D8B95	check point1		
.after downlo sb connection		47001D8B03	check point2 check point3		
Download Data					
Download Data	Check Poi		can edit CSV 🖨 Print Previe		
Download Data The	Check Poi	ete 💐 Excel 🖳		w 👖 Exit	
Download Data The Checkpoint	Check Poi		CSV 🖨 Print Previe		
Download Data The Checkpoint Download Data Ad 2	e Check Poi	ete 🕷 Excel 🗐	CSV 💣 Print Previe Name	w 👖 Exit	_
Download Data The Checkpoint Download Data Ad 2	e Check Poi	ete Excel Chip ID 47001D8895	CSV Print Previe Name check point1	w 👖 Exit	
Download Data The Checkpoint Download Data Ad 2	Check Poi	Excel Chip ID 47001D8B95 47001D8B03 47001D5A23	CSV Print Previe Name check point1 check point2	w 👖 Exit	
Download Data The Checkpoint Download Data Ad 2	e Check Poi	ete Excel Chip ID 47001D8895 47001D5A23 Checkpoint	CSV Print Previe Name check point1 check point2	w 👖 Exit	
Download Data The Checkpoint Download Data Ad 2	e Check Poi	ete Excel Chip ID Chip ID 47001D8895 47001D8803 47001D5A23 Checkpoint cint D: 47001D8895	CSV Print Previe Name check point1 check point2 check point3	w 👖 Exit	
Download Data The Checkpoint Download Data Ad 2 1. Select 3. Edit of	e Check Poi	ete Excel Chip ID 47001D8895 47001D8803 47001D5A23 Checkpoint cint D: 47001D8895 47001D8895 Checkpoint	CSV Print Previe Name check point1 check point2 check point3	w 👖 Exit	

6. Register Person/Guard man Button(Optional)

If you have multiple guard man, can also consider to just add more patrol wand, check from below:

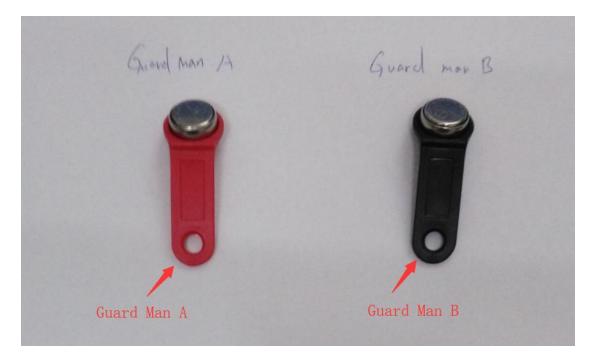
https://www.amazon.com/dp/B07MZTPB8Q

And multiple wand can share using just one download base. The whole process will be easier a lot.

Below is for: just one wand reader and more guard man share using:

Enroll the person(Guard man) button(In most cases, <u>Can ignore this step</u>, only when you have multiple guard man and they will share to use the same patrol wand).

Person button picture is as below, it represent the different guard man.



then for example when john go to patrol, using the wand read his own person button firstly, then bring the wand reader(NOT bring the red or black tag to read) with him and go out to read different location check point(read by the wand reader, not by the person button), the system will know these patrol records below to John.

If it's peter's turn do patrol job, Peter uses the wand read his own person button firstly, then **bring the wand with him** and go out to read other check point(read by the wand reader, not by person tag button), the system

will know these patrol records below to Peter.

Label your **person button** such as 1,2,... then Use the patrol wand to Read by sequence. For example, 1 is for John, 2 is for Peter

Guard Tour System		Enroll Set About	Person	/Guard	Man
Checkpoint			4		
Person	Summary report	Detailed report	Quit		
Event					
Reader <u>N</u> um					
Route					
Plan					

-

L

7. Set Patrol Route

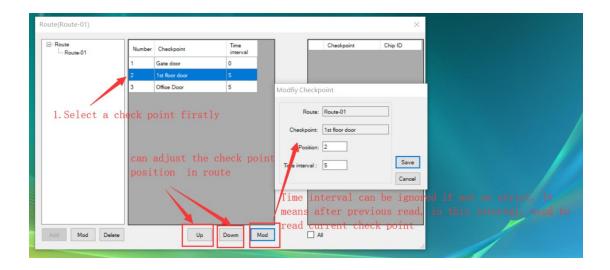
Route is the patrol path, the guard man need to patrol each check point/location on the route as a complete patrol job round.

Guard Tour System
Basic Setup Data Operator System Set About
Checkpon
Person 1444 Quit
Event
ReaderNum
Route
Plan

- Route	Number Checkpoint	Time		Checkpoint	Chip ID
route-01		interval		Gate door	47001D8B9
				1st floor door	47001D8B0
				Office Door	47001D5A2
	Add Route		~~		
	Route				
	Name: Route-01				
	Save	Cancel	>>		
add route		li.			
input route a	name				
then Save					
1					
1					

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- Route		Number Ch	eckpoint	Time			Checkpoint	Chip ID
Route-	01			interval			Gate door	47001D8B95
						\square	1st floor door	47001D8B03
				1			Office Door	47001D5A23
1. 0010	ct the r	Gutt	3.	Add to t	e rou	2	.Select al f the chec	and the second
Add	od Delete]	Up	Dowm Mod				



8. Create the Patrol Plan

Basic Setup Dat	a Operator System	m Set About			
Checkpoint Person	Summary repo	ort Detailed repo	rt Quit		
Event ReaderNum					
Route Plan					

		Start	End	Patrol		Time	1.00	-		100	
Mon Tue	Route	time	time	by	Fix time	Error	Mon	Tue	Wed	Thu	F
Wed Thu											I.
Fri 🗹 Sat											I.
Sun	and the second										I.
Route-01 🗸	Select	the Pa	trol I	loute							
tart Time: 00:00											
End Time: 23:00	The p	atrol n	nan jo	b beg	in tir	ne an	d er	nd	tim	e	
		mound m	o tro 1		1 50 .	ninut	_				
atrol Time: 50	for one	rouna I	patrol	, nee	a 50 i	ninut	s				
Rest Time: 10	-rest 10) minut	es to	begin	next	rour	nd r	out	e r	batr	ro
Fix time											
	his nor	mally n	ot ch	ecked							
Time error											
Patrol by order		ol by o	rdan	in the	rout	o if	cho	CIZE	d		

Select Week		1								
Mon I Tue	Route	Start	End time	Patrol by	Fix time	Time Error	Mon	Tue	Wed	Thu 1
Wed Inu	Route-01	08:00	08:50			0	\checkmark	\checkmark	\square	\checkmark
🗹 Fri 🗹 Sat	Route-01	09:00	09:50			0		\checkmark		\checkmark
Sun	Route-01	10:00	10:50			0		\square	\checkmark	\checkmark
Route: Route-01 ~	Route-01	11:00	11:50			0			\square	
	Route-01	12:00	12:50			0		\checkmark		
Start Time: 00:00	Route-01	13:00	13:50			0				
End Time: 23:00	Route-01	14:00	14:50			0				
Patral Tanas 50	Route-01	15:00	15:50			0				
Patrol Time: 50	Route-01	16:00	16:50			0			\square	
Rest Time: 10	Route-01	17:00	17:50			0				
Fix time	Route-01	18:00	18:50			0				
	Route-01	19:00	19:50			0				
Time error	Route-01	20:00	20:50			0				
Patrol by order	Route-01	21:00	21:50			0				
	Route-01	22:00	22:50			0				\square

Now you **can ask your guard man** to do the patrol job, ask them to do patrol **according to your working time policy**.

After some days, you can download the raw patrol records and generate report.

9. How to analyze the patrol records Data

Step 1: Firstly download the raw data:

Guard Tour System sic Setup <u>D</u> ata Operator <u>S</u> ystem	Set About				
ad Data Record List Summary report	1. 4				
Read Data		1			
NO. Patrol Time	Delete 🕷 Excel 🖳 CSV 🗲 ReaderNum	Print Preview	Exit	Event	Chip ID

You can also check the history raw record:

Basic Setup Data Operator System Set	About			
Read Data Record List Summary report De	tailed report Quit			
Record List	CSV 🖨 Print Preview 🛍 Cha	art statistics		
Fill By Data/Time: 2021/01/01 0 Checkpoint		ReaderNum:	~	Sort By 1: Patrol Time V A 2: ReaderNum V A
NC. ReaderNum	Patro Time	Person Checkpo	int Even	t
	2. set the c	late time range	to check	the history rec

Step 2: Now analysis the data, so that can check the guard man's job.

Read Data Record List Summary report Detailed report Plan report	Record List Summary report Detailed report	Basic Setup	Data Operator	System Set	About			
Plan report	Plan report	Read Data F	Record Lis Summary r	t eport	etailed repor	Cuit	1	
			Plan repor	t				

As below, set date range, press start, after finished, press Exit.

	Plan report
	Data Start Data: 2020/01/01 Tend Data: 2020/01/27
/	Start Exit
et the	date range

sic Setup	Data Operator	System Set	About		
ad Data F	Read Data Record Lis Summary r	t	tailed report	Quit	
	Detailed re	port			
	Plan repor	1			

Filter By	2020/01/01 00:00	2020/01/2	27 19:23	Route:	Tect (ime range Sort By 1: Date/Tim	e v A	
Checkpoin	t:	V Perso	n:	Status:		~	2: Route	~ A	
Route	Plan Date	Plan Time	Checkpoint	ReaderNum	Person	Event	Patrol Time	Status	
Route-01	2020/01/01	00:00-00:50	Gate door					Not yet arrived	1
Route-01	2020/01/01	00:00-00:50	1st floor door					Not yet arrived	
Route-01	2020/01/01	00:00-00:50	Office Door					Not yet arrived	1
Route-01	2020/01/01	01:00-01:50	Gate door					Not yet arrived	Т
Route-01	2020/01/01	01:00-01:50	1st floor door					Not yet arrived	1
Route-01	2020/01/01	01:00-01:50	Office Door					Not yet arrived	1
Route-01	2020/01/01	02:00-02:50	Gate door					Not yet arrived	1
Route-01	2020/01/01	02:00-02:50	1st floor door					Not yet arrived	1
Route-01	2020/01/01	02:00-02:50	Office Door					Not yet arrived	-1

10. Customer FAQ(Frequent Asked Questions)

10.1: Want to have more patrol Wand for multiple guard man.

Answer: Can check from below, and multiple wand reader can share using just one download base.

https://www.amazon.com/dp/B07MZTPB8Q

10.2: When try to download data, have Error or Error 1.

Answer: Make sure you installed the USB driver, check above chapter 1.1, or check this video:

https://vimeo.com/813259707/60ac385426

10.3: When try to download data, have Error 2.

Answer: make sure really insert the wand into downloader base, so that reader's bottom touch well with metal needle. Can plug out and plug in again, press download with a little more strength.

Also at downloader side, make sure the usb cable really inserted well(can un-plug and plug in again with little more strength). or below video:

https://vimeo.com/825400962/255d99ec4f

10.4: When download records, The Record time is not correct.

Answer: Need to do a first pilot success download, then correct time will be sync the same time with your computer, then do new patrol, all records time will be correct. Or below guide:

https://beseencontrol.com/Patrol-Sync-Time.pdf

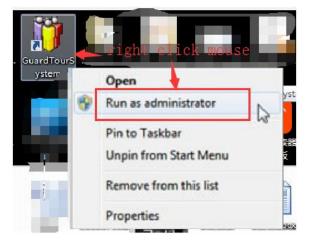
10.5: When try to delete records in software, have **Error**

Answer: Follow above chapter 4. or below:

https://beseencontrol.com/hpatrol/HowDeleteRecords.pdf

10.6: When run the software, Have error "Operation must use an updateable Query".

Answer: Please run the software as Admin role, check below picture:



10.7: The software Can't Install or Not install well.

Answer: download from <u>HERE</u>. Then extract it to a new folder, run file: Patrol.exe directly.

10.8: When Download records, If it's Empty, no records.

Answer: Please make sure, when do the patrol job, use the patrol wand reader to read the check point button, don't use the tag(red or black) to read the button.

10.9: For any other questions

Answer:The best way is contact us live support, with our rich experience, several minutes solve problem

Support Method:

- ♦ email: be.seen@hotmail.com
- skype: pablochen.1996
- ♦ Can do WhatsAPP video Call, tell us your whatsAPP number.