For time profile configuration, **Check below video:** 

### https://vimeo.com/794404643/4ea9f86d04

More **advanced** feature(differnt access time during a week), check **below**:

# https://vimeo.com/794403581/494bad75dd

## Or check below manual:

Firstly sync computer time to all doors, follow below link: <u>http://beseencontrol.com/SyncTime.pdf</u>

#### Step 1: activate this feature:

In the software window, click menu->"Tools", then click "Extended Functions", then input "5678", you will see a lot of rich feature list.



Input: !	5678
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Then select page "Configuration" and check the check box "ActivateTime Profile" and click ok.Softwarewillautomatically.

🔏 Exte	ended Functions	$\times$
File	Configuration Operation Multifunction Tools Oth	ier
Nor	rmal	
E	P. J. P. L. P. the Pror Status Events	
	Activate Time Profile	
L	Activate lime Seg Limitted Access	
Suj	per	
	Activate Peripheral Control	
	Inreate Lode Valid After RegisgterLard Swipe	
	Activate Upen Ioo Long Warn (Vb.58 above)	
	🔜 Activate Invalid 3 Cards - Warn (V8.96 above)	
	Activate Access Keypad	
	Activate Anti Pass Back	
	Activate PC Check Access	
	Activate Inter Lock	
	Activate First Card Open	
	Activate Door As Switch	
	Activate Controller TaskList	
	*Activate Privilege Type Management Mode	
	*Activate PC Control Global Anti Pass Back	
	OK Cancel	

Then will have below feature button:

🔏 Professional Door Control Management

<u>File</u> <u>Configuration</u>	Operation One Card Multifunction <u>I</u> ools <u>H</u> elp							
-Getting Started 1 Add Controllers	Controllers Department Personnel Access Privile	ge Time Profile Task List						
By Searching 2. Auto Add Cards By Swining	+ / X 🖨 🗉 📲 Q. New Edit Del Print Export To Excel Holiday Control Find							
3 Add Privileges	Profile 1 for allowing any time to come in or go out; Profile 0 for no admittance.							
Allow And Upload Swipe again, Open	Time Profile ID Mon Tue Wed Thu Fri Sat Sun No.1 Begin E	ndl No 2 Begin End2 No. 3 Fegin End3 Linked Time Profile Activate Deactive						
CTO26	2 [Business Hours] 🗹 🗹 🗹 🗹 🔲 🔲 00:00 06	:00 17:00 23:00 23:59 0 2010-01-01 2029-12-31						
Configuration								
Operation								
Attendance								

#### Step 2:

🔏 ACCESS Professional Door Control Management								
File	Configuration	Operation One C	ard Multifunction Tools He	p3				
Getti	ing Started	Controllers	Department Personnel	Access Privilege	me Profile			
1. Add By Se	d Controllers earching							
2. Aut	to Add Cards	Change Privileges P	rint Export To Excel Conv Door	Copy Privilege Edit Ope User Ein	Q, Eind			
By Sv	viping	Change Huneges		copy invitige but one oser init				
3. Add Allow	i Privileges v And Upload	Door	•					
Swipe	e again. Open	Name	✓ CardNO	Dept.	Query Clear			
	Close 1	Door	Access Privileges Assignment		_		×	
		Main Door UpU	sers Click Find or Ctrl+F to S	earch user id or name, more.				
		Accounts Dep	Department: (All)		<ul> <li>Selected Users: Time Profile: Free Time</li> </ul>			
Cor	nfiguration	Main Door Up	User ID User Name	Card NO	User ID User Name (Free Time 2 [Employee=AccessTi	.me]		
		I.T Server Roo	2 Jerry Banwel	5543860				
Operation		I.T Dept	5 Emmanuel Gla	3993422				
		Main Door Up	7 Myra Mohammed	7032574				
	peration	Accounts Dep	8 Cleaning C.O	14280768				
		Main Door Up	10 Jasso Marajh	5543853				
		Accounts Dep	11 Rhonda Hudso	5543840	Follow 1/2/3/4			
		I.T Dept	13 Rachel Patrick	895566	here can select time profile			
Attendance	tendance	I.T Server Roc	16 Amrita Ramoutar	3994475				
		Main Door Up	17 Mandy Seeraj	13805943				
		Accounts Dep	18 Lisa Mahadeo	3909082				
		I.T Dept						

Step3:After the setting, **remember** to **upload** all settings:

