[Advanced Feature Program guide]

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Contents

1. Kindly Notes Firstly

❖ Make **basic function working firstly** before you check below features, for example, swipe card or key fob can open lock.

❖ Please kindly **don't activate multiple features** at the same time, enable the one which you really need, make it working firstly. If need another feature, activate that then.

❖ The extension password is: **5678**

2. How To Download and Check History Entrance Records

Kindly check this link:

https://beseencontrol.com/DownloadCheck-Records-V1.pdf

3. How To Enable Time schedule(Restrict User access time for certain door)

For example, the user can open door from 09:00AM~ 17:00PM, Monday to Friday. For all other time, can't open door.   Kindly check this link:

https://beseencontrol.com/TimeProfile-2020-V1.pdf

4. How To Auto open door and keep open during business hour

For example, the company want the door automatically open in the morning, and keep open during business time, then auto lock back at off duty time.

Kindly check this link:

https://beseencontrol.com/Auto-Open-Close.pdf

5. Have set Auto open door,but want to keep door locked during holiday

During holiday, want the door at control/lock state, not auto open, follow below guide:

https://beseencontrol.com/HolidayControl.pdf

6. How To remove user's open privilege and process lost card

For example, a user doesn't work for the company or a card/fob is lost, need to delete the open privilege.   Kindly check this link:

https://beseencontrol.com/DeleteOpenPrivilege.pdf

7. How To Edit Door Name

For example, set the door name to office door, front door, back door.etc.   Kindly check this link:

https://beseencontrol.com/EditDoorName.pdf

8. How To Transfer all data and software to New Computer

For example, need to transfer all software and data from old computer to new computer, or from installer computer to client's computer.   Kindly check this link:

https://beseencontrol.com/ToNewComputer.pdf

9. How To Open Door by Software

The user can open door from software.   Kindly check this link:

https://beseencontrol.com/RemoteOpenbySoftware.pdf

10. How To Monitor all events from Software

This feature is very useful for trouble shooting/problem debug, the monitored information give you clue.   Kindly check this link:

https://beseencontrol.com/Monitoring.pdf

11. How To Flexible Keep door Open or lock back

For example, want the door keep open for 3 hours, use this feature, just swipe 4 times continuously.   Kindly check this video link:

https://vimeo.com/813118377/d5df0c46f0

12. How To Backup System and restore system

Highly recommend that do a backup after the programming done, in case

computer fail exception, can recover all in one minute.   Kindly check this link:

https://beseencontrol.com/DataBase%20Backup-V2.pdf

13. How To Use Phone app to Open Door

For example, the user can open door from 09:00AM~ 17:00PM, Monday to Friday. For all other time, can't open door.   Kindly check this link:

－   use phone app to open lock from:

https://beseencontrol.com/phoneapp.html

－   If local network can open but cell data service can't open door remotely, check

below video:

https://youtu.be/iLAVEe09ock

14. How To Use USB Desktop Reader to Enroll User)

Kindly check this link:

https://vimeo.com/717119097/4136517f85

Software Quick video:

 https://vimeo.com/676999987/caa3329329

15. How To Sync Controller Time to Your Local Correct Time

Kindly check this link:

https://beseencontrol.com/SyncTime.pdf

16. How To Set Expire date/Time for User

For example, A club member pay a month, after a month, if the member doesn't pay you, will lose open privilege automatically.   Kindly check this link:

https://vimeo.com/813120856/8d68e3d8b1

17. If User quantity over 50, How to upload open privilege

Upload from control if user quantity over 50.   Kindly check this link:

https://vimeo.com/881312757/466bcd8c2e

18. If door Reader has PIN Pad, how do PIN CODE Programming(Optional)

Make sure the PIN code working firstly, then check this feature.   Kindly check this link:

For pin code programming, check below two guide:

https://vimeo.com/922355496/af8041401e

Or manual from:

https://beseencontrol.com/PIN-Code-Program.pdf

19. Need to adjust door Open time

By default, the door open time is 3 seconds and will lock back.   If you want to adjust door open time, follow below guide:

https://beseencontrol.com/Set-Door-Open-Time.pdf

20.First Card(s) to Open door

This **feature** is:
only the specific user**(Manager or Admin People**) can swipe open door in the morning, then the door go to set status, before that, **common user can't** swipe to open.

For example, Manager John is first card user, John come to work normally at 09:00AM, if Peter(common user/employee) come at 08:00AM, Peter can't swipe to open even he is legal user.

Only after John swiped in the morning, other people can swipe to open.

Also after John swipe, can set door keep open during business hours, below is one programming example:

https://beseencontrol.com/FirstCardOpen-V1.pdf

21.How to deactivate user / remove open privilege

Kindly check below video:
1.If Just remove the open privilege and keep the user information, Follow below video:

https://vimeo.com/847205293/516283c7e7

2.If want to delete the user and open privilege, follow below video:

https://vimeo.com/875096515/a017e37723