

Software Tutorial For Fingerprint Model

Our philosophy: We sell product, but the most valuable thing is our service to you.

Date	Author	Version	Status	Description

1. ENROLL THE STAFF FINGERPRINT

Assume there is a manufacture company, the name is “BeSeen Control CO.LTD.”, there is a sale department and it has three staffs: Tom,Jack and Jim.

1.1. Enroll the fingerprint on the machine

Ask Tom to enroll the fingerprint, the machine will generate a unique ID for Tom(from 1 to start by default), The ID is very important, it will be used as relation between the time attendance record and the software for further analysis. Tom(also including the boss) will remember that ID “1 “ stands for Tom.

Then, ask jack to enroll the fingerprint, another unique ID 2 will be allocated to Jack.

Ask Jim to register his fingerprint, the unique ID 3 will be allocated to Jim.

One by one, enroll each staff in the company and every one must remember his/her fingerprint ID.

Enter the Software:

The account is: system

And there is no password.

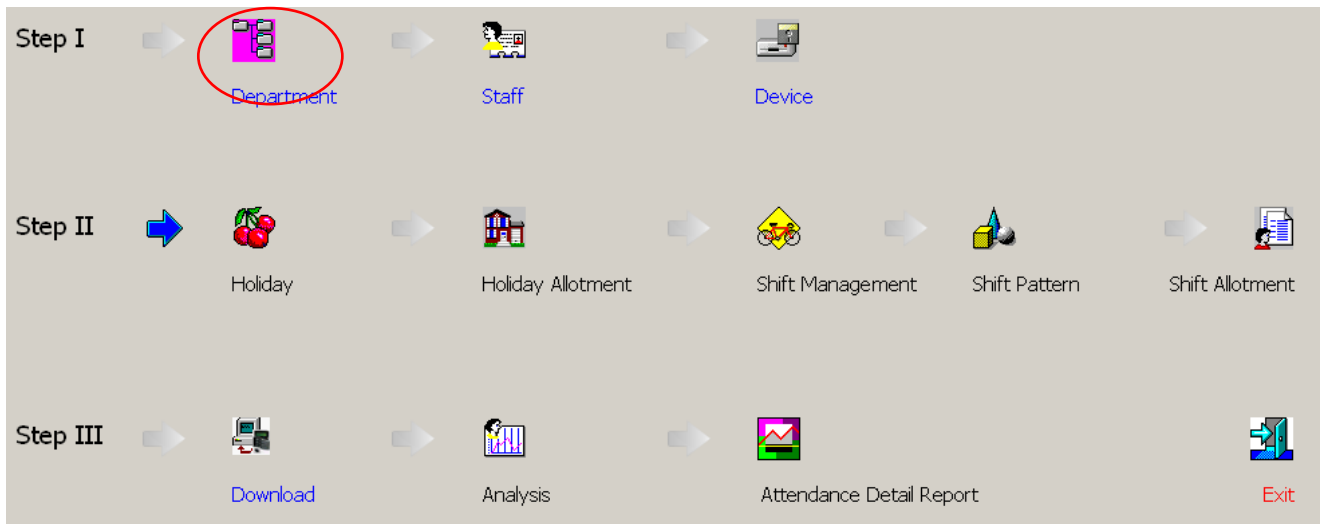
Enter the wizard interface:



1.2. Enroll the Staff info on the software

- ✓ Step1: Create Depart firstly. In the menu bar, click “Department” or in the wizard diagram, click “Department”

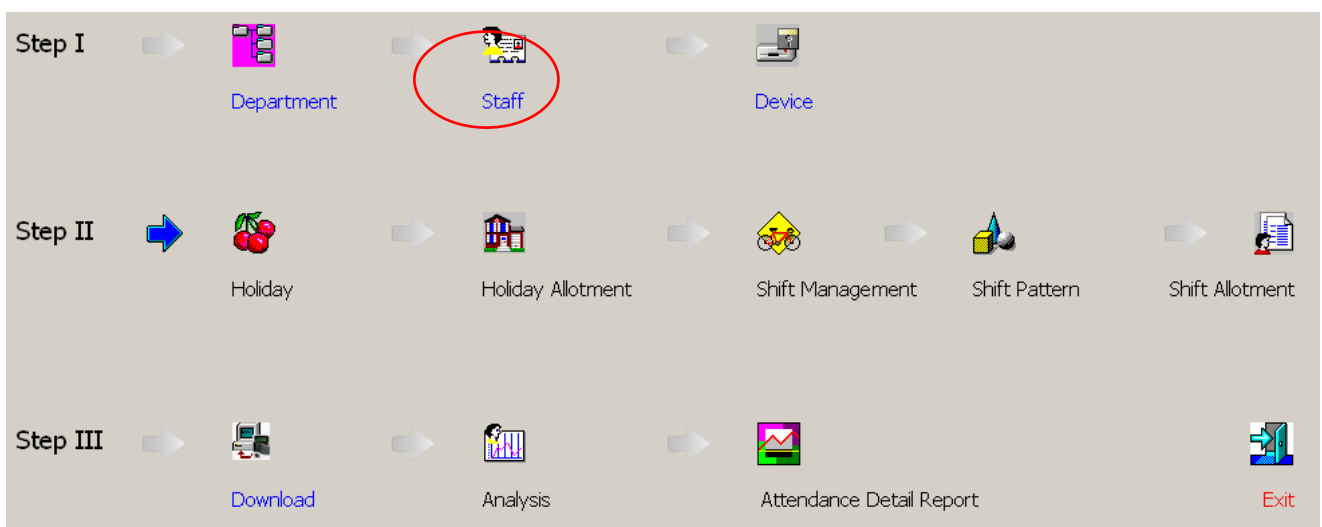




- ✓ Step2: Click to create a new department, a unique department ID will be assigned automatically. Input the dept name and other information, then click “Save”.

You can create multiple depts. Here to stand for your organization hierarchy.

- ✓ Step3: Add staff



Below fields are important:

- Name: Input “Tom” for example
- Staff No. system auto generated(don't change)

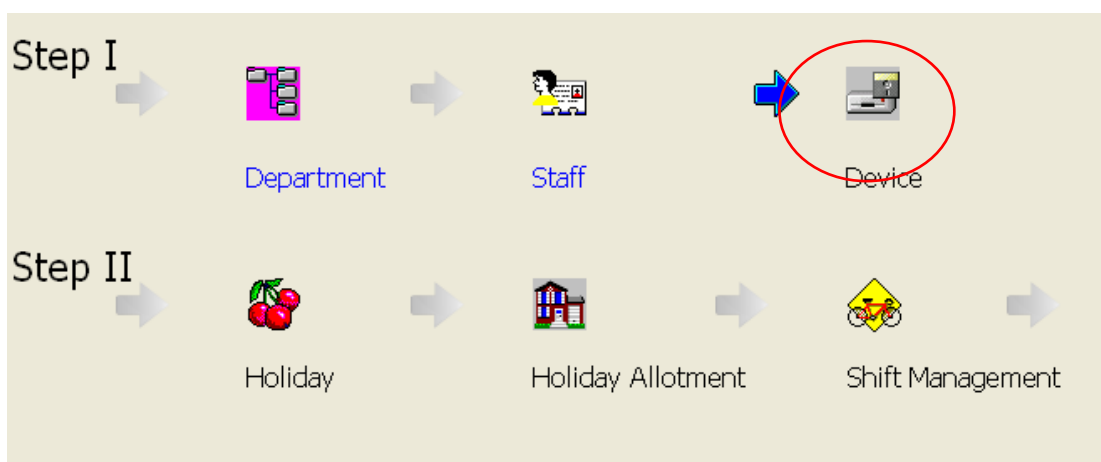
- User ID, It **must match** the one registered on device.
- Dept, Please select appropriate dept for the staff.

Base Info		Other Info		Remark	
Name	Tom	NickName	Tom		
Staff No.	00000001	= > *	User ID	1	(Device User_ID)
Dept	Sales Dept.	*			
ID_Card No.					
Gender					
Birthday	(yyyy-mm-dd)				
Marital Status					
Nationality					
Residence					
Wage Type	1-Quantity Scale				

2. SETUP USB CONNECTION

Here, you need to turn on the fingerprint device and connect it to computer by usb cable.

- ✓ Step1: Click "Device"



- ✓ Take care of below parameters:

Device No.	Device Name	Model	COM Port	Baud rate	IP Address	Port No.	Password	direction
1	<new>	T6	USB	115200	192.168.0.224	5005	0	

Take care of below parameters:

- o Device ID: It's 1 by default

- o Device Name: set a name you like
- o Model, choose "T6"
- o COM Port, Here choose "USB".

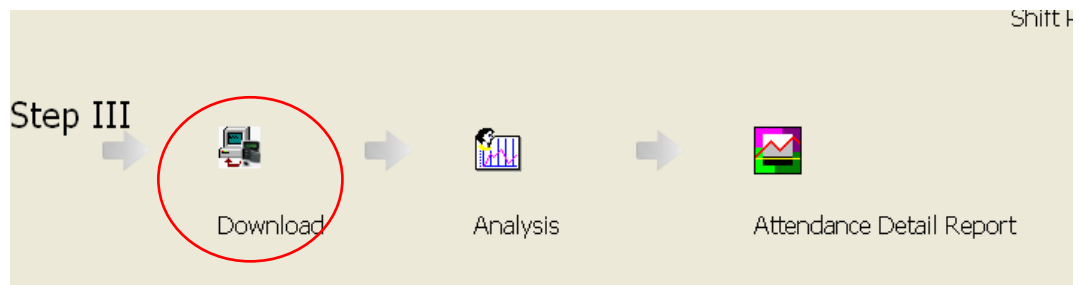
- Note that if use USB connection, you should install the usb driver in advance so that computer can recognize the device. When connect device to computer and turn on the device, windows system will have popup message on finding new hardware and ask you the driver. Please download the driver from:
<http://dj107.com/1020/USBDeviceDrivers.zip>

Un-compress it to a folder, when computer ask the driver, locate to that folder.

- The USB driver is located at:
 - If you have problem on the driver installation, please contact the seller.
- After the setting, click "Save".

3. THE OPERATIONS WITH DEVICE BY SOFTWARE

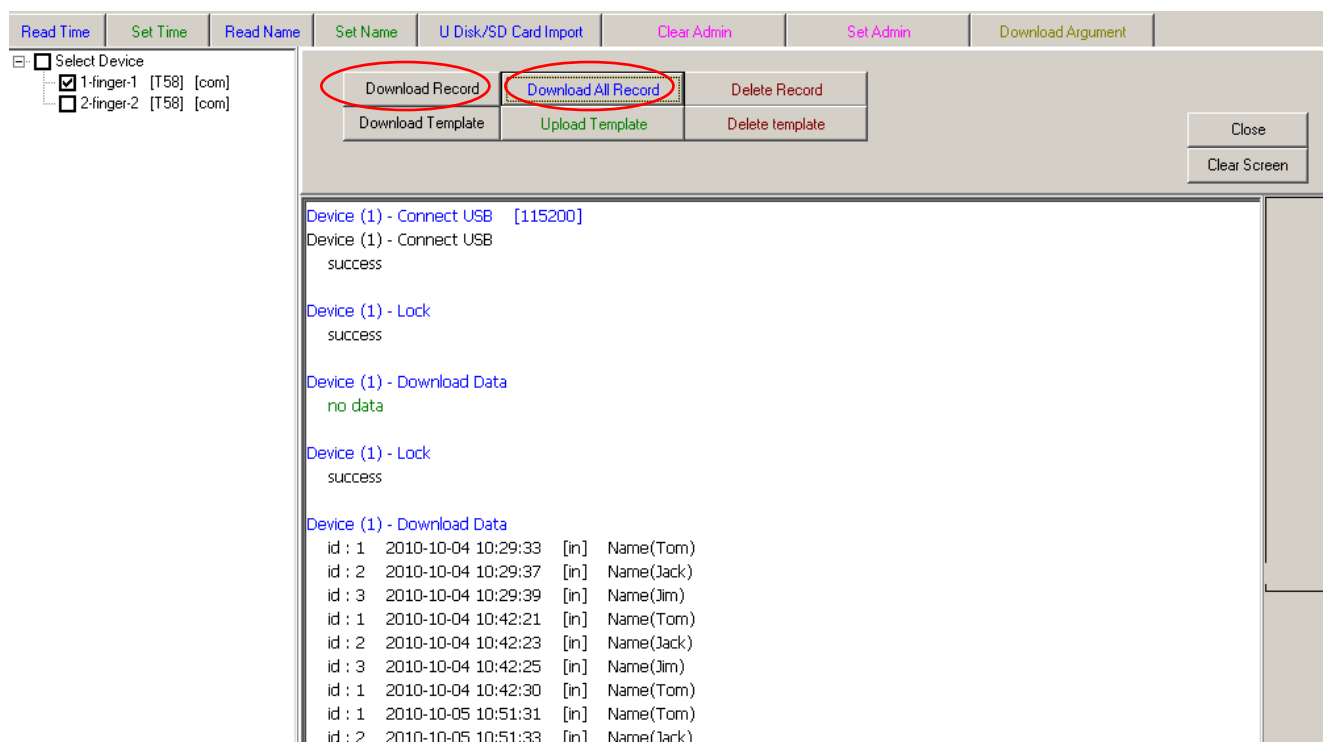
Click "Download" To enter the main diagram



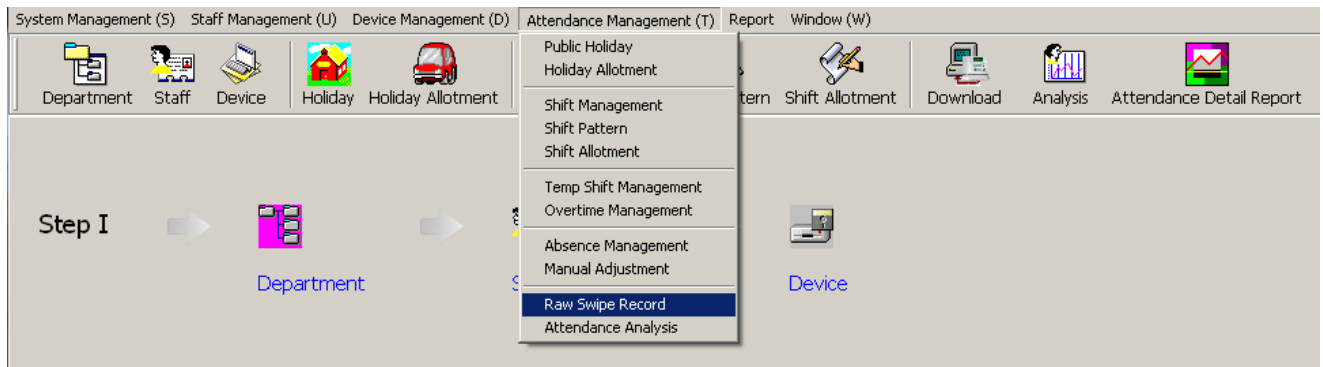
3.1. Download Time Records

In the left pane, Check the device you want to operate.

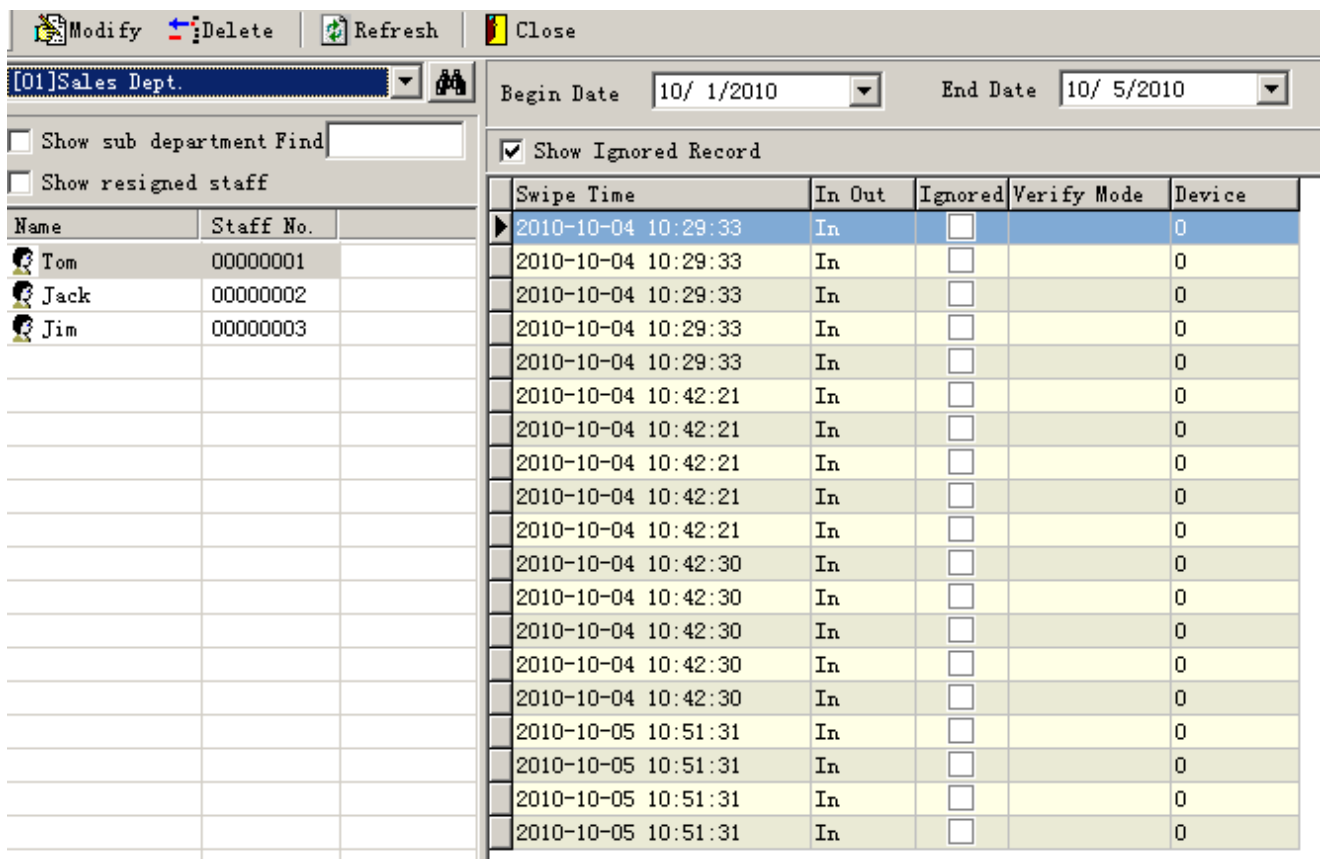
- ✓ click “download records” to download the new generated records from last time, click “Download All Record” to download all record, click “Delete Record” to clean up the records on device.



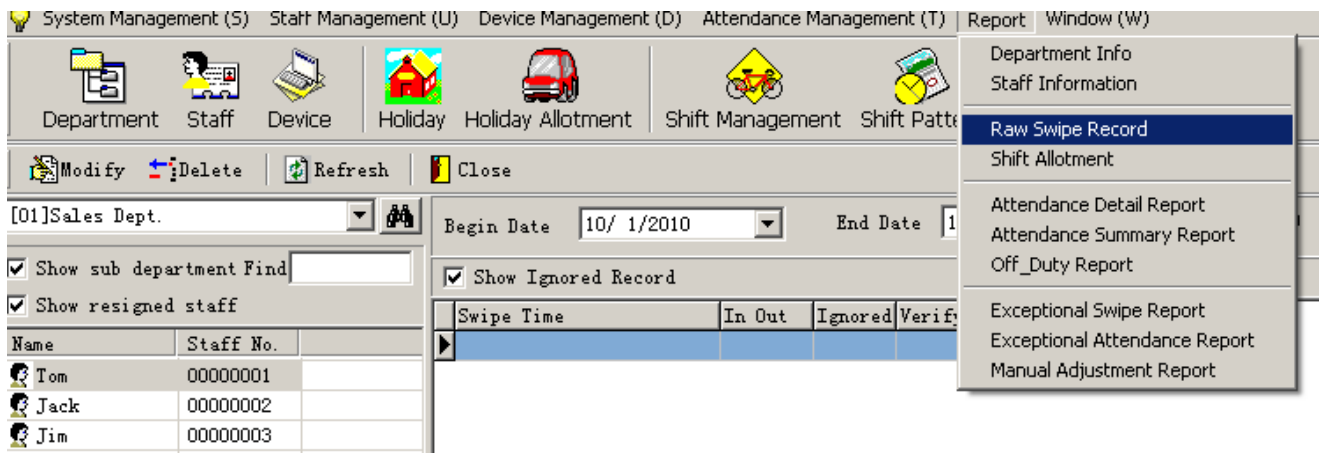
- ✓ Check the raw record method 1
 - Click menu “Raw Swipe Record” from menu “Attendance Management”



- Select the department on the left and begin Data/End Date, the original records for each stuff will display, you can also modify the record here.

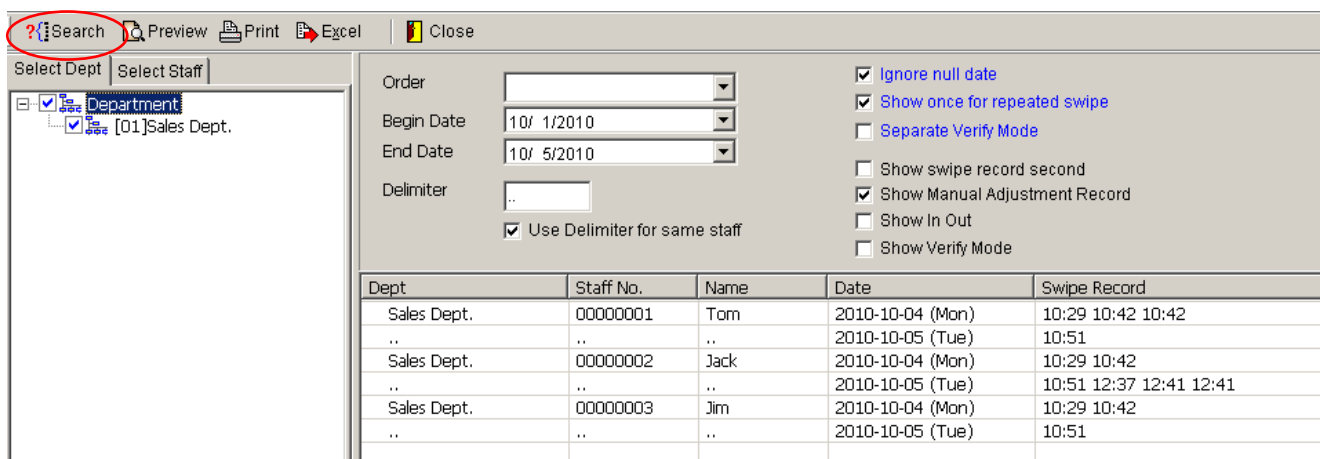


- ✓ Check the raw record method 2
 - Click menu “Raw Swipe Record” from menu “Report”



- Select dept from left side, then click “Search”, the related records will display.

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- Click “Preview”, will display below view diagram.

Raw Swipe Record				
Date : 2010-10-01 to 2010-10-05				
Dept	Staff No.	Name	Date	Swipe Record
Sales Dept.	00000001	Tom	2010-10-04 MON	10:29 10:42 10:42
			2010-10-05 TUE	10:51
Sales Dept.	00000002	Jack	2010-10-04 MON	10:29 10:42
			2010-10-05 TUE	10:51 12:37 12:41 12:41
Sales Dept.	00000003	Jim	2010-10-04 MON	10:29 10:42
			2010-10-05 TUE	10:51

- Click “Excel”, will dump to data to an excel file

Search Preview Print **Excel** Close

Select Dept Select Staff

Department [01]Sales Dept.

Order

Begin Date 10/ 1/2010

End Date 10/ 5/2010

Delimiter

☒ Use Delimiter for same staff

☒ Ignore null date

☒ Show once for repeated swipe

☐ Separate Verify Mode

☐ Show swipe record second

☒ Show Manual Adjustment Record

☐ Show In Out

☐ Show Verify Mode

Dept	Staff No.	Name	Date	Swipe Record
Sales Dept.	00000001	Tom	2010-10-04 (Mon)	10:29 10:42 10:42
..	..	..	2010-10-05 (Tue)	10:51
Sales Dept.	00000002	Jack	2010-10-04 (Mon)	10:29 10:42
..	..	..	2010-10-05 (Tue)	10:51 12:37 12:41 12:41
Sales Dept.	00000003	Jim	2010-10-04 (Mon)	10:29 10:42
..	..	..	2010-10-05 (Tue)	10:51

3.2. Upload User Name

Click “Set Name”, will upload user name you set to device

Read Time Set Time Read Name **Set Name** Clear Admin Set Admin U Disk/SD Card Import Download Argument

Select Device

☒ T-<new> [23xx] [tcp]

Download Record	Download All Record	Delete Record
Download Template	Upload Template	Delete template

3.3. Read/Set Time

Click “Read Time”, will read the device time to computer, Click “Set time” will sync the device time with the same as your computer time.

